

Sheth T C Kapadia Arts and Commerce College

Managed by: Shree Bodeli Vibhag Kelavani Mandal, Bodeli

(Affiliated to the Gujarat University)



Annual Quality Assurance Report (AQAR)

(For Year 2015-16)

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

P. O. Box. No.1075, Opp.: NLSIU, Nagarbhavi, Bangalore-560072 INDIA

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

Sheth T C Kapadia Arts and Commerce College

1.2 Address Line 1

At- Chachak,

Address Line 2

Chhotaudepur Road,

City/Town

Bodeli, Dist: Chhotaudepur

State

Gujarat

Pin Code

391135

Institution e-mail address

bodelicollegebodeli@rediffmail.com

Contact Nos.

02665-220516/220301

Name of the Head of the Institution:

Mr. B.M. Solanki

Tel. No. With STD Code:

02665-220516

Mobile:

9979249818

Name of the IQAC Co-ordinator:

Mr. T.G. Jani

Mobile:

9428762351

IQAC e-mail address:

iqacbodeli@gmail.com

1.3 NAAC Track ID:

6392

1.4 NAAC Executive Committee No. & Date:

EC/45/A & A/13 March 28, 2008

1.5 Website address:

www.bodelicollege.in

Web-link of the AQAR:

<http://bodelicollege.in/aqar/>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.87	2008	2013
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

16/06/2014

1.8 AQAR for the year

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

- 1st AQAR 2014-15 was submitted to NAAC on 14th Oct 2017
- AQAR_____ (DD/MM/YYYY)
- AQAR_____ (DD/MM/YYYY)
- AQAR_____ (DD/MM/YYYY)

1.10 Institutional Status

University

State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College

Yes ☒ No ☐

Constituent College

Yes ☐ No ☒

Autonomous college of UGC

Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☐ Tribal ☒

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Gujarat University, Ahmadabad

1.13 Special status conferred by Central/ State Government—UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. Of Teachers	05
2.2 No. Of Administrative/Technical staff	01
2.3 No. Of students	01
2.4 No. Of Management representatives	01
2.5 No. Of Alumni	01
2.6 No. Of any other stakeholder and community representatives	00
2.7 No. Of Employers/ Industrialists	00
2.8 No. Of other External Experts	01
2.9 Total No. Of members	10
2.10 No. Of IQAC meetings held	04

2.11 No. Of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. Of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total no. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- * IQAC is motivating teacher on quality improvement
- * IQAC encourages teachers for research work
- * IQAC encourages teachers & staff use of technology and internet

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To forming various activity committees of faculties	All the committees have done their job timely and satisfactorily
In the beginning of year a meeting was held in which the dates of the internal Examinations were fixed.	The syllabus were covered satisfactorily in time and we could arrange the examination as planed
To boots various sports, cultural and social activates	Efforts have been made

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐
 Management ☒ Syndicate ☐ any other body ☐

Provide the details of the action taken

- * The management also directed the principal to execute all the plan of action proposed by IQAC
- * Teacher were guided for quality performance
- * Infrastructure development activities have been under taken to achieve the goal

Part – B

Criterion – I

M. .

Curricular Aspects

M.A.

Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	√	-	-	-
UG	√	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	02	-	-	-
Interdisciplinary	F.C, S.S	-	-	-
Innovative	UG	-	Course in Computer	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	1. Arts 2. Commerce
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni ☐ Parents ☐ Employers ☐ Students ☒

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

There are no any changes in syllabus in this year

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. Of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	02	08	-	5

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	2	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	03
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars	-	03	01
Presented papers	-	02	08
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

NIL

2.7 Total No. of actual teaching days during this academic year

219

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

-

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-	-	-
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2.10 Average percentage of attendance of students:

80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. Sem-1	605	-	00.49	12.39	37.85	50.73
B.A. Sem-3	682	-	-	04.25	31.96	36.21
B.A. Sem-5	422	-	00.47	11.37	31.51	43.35
B.Com. Sem-1	268	-	02.24	07.46	26.12	35.82
B.Com. Sem-3	326	-	01.23	07.36	20.55	29.14
B.Com. Sem-5	188	-	02.13	08.51	21.28	41.92
B.A. Sem-2	569	-	00.53	14.24	38.66	53.43
B.A. Sem-4	615	-	-	09.75	33.98	43.73
B.A. Sem-6	415	-	00.48	06.50	07.46	14.44
B.Com. Sem-2	234	-	02.14	19.66	41.02	62.82
B.Com. Sem-4	326	-	01.22	07.36	20.55	29.13
B.Com. Sem-6	208	-	01.92	02.40	07.69	12.01
M.A. Sem-2	-	-	-	-	-	19.23
M.A. Sem-4	-	-	-	-	-	39.47

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- * IQAC convenes meeting at regular intervals of the various department and helps reinforce the teaching process in the college
- * The sports department to send the talented sports persons for higher level competitions

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programs</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Program	-
HRD program	-
Orientation program	-
Faculty exchange program	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	2 Clerk, 2 Peon, 2 Watchmen (1-D, 1-N)	2 Clerk, 2 Peon, 1 Sweeper	-	2 Clerk, 2 Peon, 1 Sweeper(Management)
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- **Faculties are informed to attend Seminars, workshops, Research Papers by the IQAC.**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -

SRF -

Project Fellows -

Any other -

3.21 No. of students Participated in NSS events:

University level 10

State level -

National level -

International level -

3.22 No. of students participated in NCC events:

University level 40

State level 6

National level 10

International level -

3.23 No. of Awards won in NSS:

University level -

State level -

National level -

International level -

3.24 No. of Awards won in NCC:

University level -

State level -

National level -

International level -

3.25 No. of Extension activities organized

University forum -

College forum -

NCC 6

NSS 6

Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NIL

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.71 Acers	-	-	-
Class rooms	13	-	-	-
Laboratories	02	-	-	-
Seminar Halls	01	-	-	-
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	09	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	2,17,230	Management	-
Others	-	-	-	-

4.2 Computerization of administration and library

- * **Admission process, Internal Examination Marks, Results for all the courses are computerized**
- * **Admission process is fully computerized using tailor maid software obtained from private party 'TECH SIS' Baroda based.**
- * **Examination mark sheets, Results are prepared by the teachers using MS Excel software.**

4.3 Library services:

		Existing		Newly added		Total	
		No.	Value	No.	Value	No.	Value
Text Books,		15,180	5,76,382	393	1,41,158	35673	7,17,540
Reference Books		20,100		-	-	-	-
e-Books		-	-	-	-	-	-
Journals		04	-	-	-	-	-
e-Journals		-	-	-	-	-	-
Digital Database		-	-	-	-	-	-
CD & Video		184	-	-	-	-	-
Others (specify)	1. Magazine	55	11,490	-	11,490	55	23,560
	2. News Paper	08		-		08	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	27	2	01- BSNL	-	-	-	-	20
Added	1	-	01- GTPL	-	-	-	-	-
Total	28	02	02	-	-	-	-	20

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

-

4.6 Amount spent on maintenance in lakhs:

i) ICT	1, 01,817
ii) Campus Infrastructure and facilities	20,000
iii) Equipments	76,150
iv) Others	-
Total :	1,79,967

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- * IQAC ensures all poor students of the college to get educational fees in the institution.
- * IQAC informs the reserve category students frequently about the scholarship given by the government.
- * IQAC recommends the institute to pay the fees for the poor students.
- * Text book, reference books are provided to the students by the institute.
- * We help the students to get their bus pass given by Govt. of Gujarat in the college campus so that they do not have to go to the depot.

5.2 Efforts made by the institution for tracking the progression

- * For the students personal development we take Seminars, Essay competition, Mehndi competition, Dramas, Monthly test, Assignment, Hair style, Rangoli competition etc.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1793	57	-	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	-	-		-	-

Last Year							
	General	SC	ST	OBC	Minority	Physically Challenged	Total
UG	265	85	884	527	117	02	1880
PG	12	08	22	15	04	-	61
This Year							
	General	SC	ST	OBC	Minority	Physically Challenged	Total
UG	234	83	883	483	110	00	1793
PG	12	08	18	15	04	00	57

Demand ratio %: 1:1

Dropout %: 00.61 %

* We always give admissions to the students in the college who want to get it. But if the students' strengths are more than our Intact we get the prior permission tom the university

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Preparation of Competitive Examination organized by 'Vikas Vartul Trust' is done by the college and its examination is taken.

No. of students beneficiaries

73

5.5 No. of students qualified in these examinations

NET

-

SET/SLET

-

GATE

-

CAT

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

-

5.6 Details of student counselling and career guidance

Nil

No. of students benefitted

Nil

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Nil

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **93** National level **12** International level **-**

No. of students participated in cultural events

State/ University level **18** National level **-** International level **-**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level **-** National level **-** International level **-**

Cultural: State/ University level **01** National level **-** International level **-**

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	41	36180
Financial support from government	851	3977920
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level **-** National level **-** International level **-**

Exhibition: State/ University level **-** National level **-** International level **-**

5.12 No. of social initiatives undertaken by the students **-**

5.13 Major grievances of students (if any) redressed: **Nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- * The vision of the trust is –“Betterment, Empowerment, Accountability, Enlightenment and Quality Education**
- * The mission of the trust is -“To provide best possible facilities to the tribal student of the area**

6.2 Does the Institution has a management Information System

Students Admission and Attendance we use the TECH SIS software.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- * Though the curriculum for various courses is prescribed by the Gujarat University, Ahmadabad some of the faculty members, either as members of the Board of Studies, or as members of syllabus framing committees, have made a significant contribution in framing of the syllabi.**
- * The management encourages the faculty to attend training programme conducted by the university regarding curriculum development.**

6.3.2 Teaching and Learning

- To improve quality of teaching and learning, the strategies are:**
- * Conducive work environment.**
 - * Detailed guidelines of attracting and retaining good faculty members.**
 - * Encouraging experiential learning.**
 - * Provision of state of the art infrastructure and learning resources**
 - * Activity and Academic calendar are prepared well ahead before the start of the Academic year to know the Academic schedule.**

6.3.3 Examination and Evaluation

- * All the rules and regulations pertaining to the examinations, laid down by the Gujarat University, Ahmadabad, are strictly followed.**
- * The internal examinations help to estimate the conceptual clarity of the learners in different courses**
- * Internal examinations are conducted as per guideline of Gujarat University**
- * Innovative projects, research surveys and assignments help to enhance the relevance of different courses**
- * Semester system with continuous Internal Assessment (CIA) is followed**

6.3.4 Research and Development

- * Faculty members are sent for national / international research programs every year.
- * Students are encouraged to attend Seminars.
- * Motivating the faculty to register for M. Phil / PhD
- * Faculty members with doctorate degree are encouraged to take up the role of internal guides to their peers pursuing research and publications

6.3.5 Library, ICT and physical infrastructure / instrumentation

- * The library is well equipped with required titles and volumes of text books, ICT facilities catering to the needs of the students from different streams.
- * Projector installed in audio visual room and it is used for all BISAG programme as per KCG schedule.
- * The college has broad band connectivity.
- * The television sets in the college are used to disseminate information.

6.3.6 Human Resource Management

- * HR planning is done based on the departments
- * HODs in coordination of the principal plans for the faculty requirements
- * Orientation of the newly recruited and present staff (Teaching, Non –Teaching)
- * Training and development programmes for teaching and non-teaching staff are conducted as per the requirement

6.3.7 Faculty and Staff recruitment

- * The college determines the vacancies available for each subject according to its workload requirement and sends it to the Commissioner of Higher Education. The commissioner of Higher Education recruits teachers with centralised procedure.
- * There were two teachers recruited during the year.

6.3.8 Industry Interaction / Collaboration

No

6.3.9 Admission of Students

- * The College follows the guidelines issued by the 'Gujarat University' Ahmadabad and the government from time to time.
- * The Tech SIS system is used to manage admissions.
- * On request, students from the economically weaker section are allowed to make staggered payment of fees

6.4 Welfare Schemes for

Teaching	
Non teaching	* Uniforms are provided free of cost to class-4 employee
Students	* Cash award is given to the winner of various activities/competition * Students aid fund, book bank facility for financially weak students * The institute gives financial support to the sports students and provided special facility.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	College Management
Administrative	No	-	Yes	College Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

*** Being an affiliated college, all university guidelines are strictly adhered.**
*** University appoints external observer team to monitoring examination.**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Nil

6.12 Activities and support from the Parent – Teacher Association

Nil

6.13 Development programmes for support staff

Yoga session and staff picnic is arranged to get relief from routine work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

*** Energy efficient lighting**
*** Awareness about saving water.**
*** Awareness about Save Energy campaign.**
*** Wasted water is reused and provided to the plants and tree in the college campus.**
*** Plants and Trees are maintained regularly.**
*** Green clean campus drive is continuing to make the campus eco-friendly**
*** Various awareness programs relating to environmental protection have been conducted**

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Sr. No.	Innovation	Impact
1	Enhanced use Tech SIS Software	* SMS Service for students to providing information. * Streamlining admission processes * Speed up administrative functions
2	Training for newly appointed Non-teaching staff by retires staff for various tasks.	* The administrative work was simplified

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- * Implementation of recommendations by NAAC peer team.
- * Enhanced use Tech SIS Software
- * Strengthening measures to preserve environment

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- * The college organizes tree plantations in the college campus and the surrounding area every year
- * The college encourages the students particularly the tribal students of the area to achieve excellence in different sports events. The college always helps these students.
- * A full-fledged NSS camp was conducted at Tokrva, including activities in the areas of health, hygiene, cleanliness, education, culture and traditions, removing superstitions & blind beliefs, etc.
- * Cultural activities have been conducted at college.

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

- * Tree plantation Program
- * Campus Cleanliness campaign has been conducted
- * Awareness about saving water
- * Awareness about Save Energy campaign

7.5 Whether environmental audit was conducted? Yes ☒ No ☐

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

Strength

- * Excellent team work of the employers
- * Committed staff
- * Good external facilities and infrastructure
- * Eco friendly campus

Weakness

- * Limited number of certificate courses
- * The Poor standards in English language

Opportunities

- * Special attention is given to increase language skill in students
- * Prepare good players to give better facilities to the students

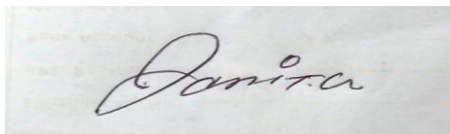
Threats

- * Increasing interest in professional courses in students
- * Increasing number of professional courses in institute

8. Plans of institution for next year

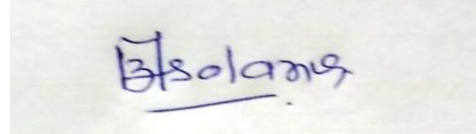
- * To prepare new room for students especially Audio-Visual equipped.
- * To receive feedback from the students
- * To request the management to fill up the posts of permanent faculties in the college
- * Repairing of Computer Lab.
- * To request the management to appoint permanent no-teaching staff.

Name: Mr. Trushar G Jani



Signature of the Coordinator, IQAC

Name I/C Pri. Bipinchandra M. Solanki



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

A Calendar 2014-15

Jun-15				
No.	Date	Detail	In charge	Remarks
1	15-06-2015	The beginning of the first Term	Ic.Pri. B.M.Solanki	
2	16-06-2015	Forming different committees of professors	Ic.Pri. B.M.Solanki	
3	17-06-2015	Prepare time table for different classes	Dr.A.T.Vala and Pro.R.C.Sheth	
4	20-06-2015	To start admission B.A. and B.Com Sem.-1, 3, 5.	Pro. R.C.Sheth and Dr. B.V.Desai	
5	21-06-2015	World yoga day celebration	Pro. S.P.Rathva	
6	22-06-2015	Welcome to the newly enrolled student informed about the college's activity and practice	Ic.Pri. B.M.Solanki and Senior Professor	
7	23-06-2015	To start the teaching	Ic.Pri. B.M.Solanki and all staff	
Jul-15				
No.	Date	Detail	In charge	Remarks
1	10-07-2015	Providing information and guidance about NSS	Pro. B.V.Desai	
2	13-07-2015	Providing information and guidance about NCC	Pro. S.P.Rathva	
3	31-07-2015	Organizing the essay competition on 'Gurupurnima' under Gyan Dhara	Pro. T.G.Jani	
Aug-15				
No.	Date	Detail	In charge	Remarks
1	01-08-15 To 14-08-15	The Women Empowerment Program Under CDWC	Dr. D.G.Rajput	
2	06-08-2015	KCG. Organized 'Chalo College' festival	Ic.Pri. B.M.Solanki	
3	15-08-2015	Flagging program and patriotic song, organizing orthodox competition under Independence day celebration	Ic.Pri. B.M.Solanki and Pro. S.P.Rathva	
4	16-08-2015	Planning of gardening and cleaning cleaners jointly organized by the Samuhik Seva Dhara and the NSS	Dr. B.V.Desai	
5	24-08-2015	Selection of Class Representative and GS (Under Student Union)	Dr. B.V.Desai and Pro. T.G.Jani	
6	25-08-2015	Mrs. Kanchanben Shah's lecture on 'Woman and law' under CWDC	Dr. D.G.Rajput	
Sep-15				
No.	Date	Detail	In charge	Remarks
1	02-09-2015	competition of Archery and Khokho At Punjab and Kalol	Pro. S.P.Rathva	
2	05-09-2015	Teachers Day Celebration under Gyan Dhara	Pro. T.G.Jani	
3	15-09-2015	South Zone Chess Competition	Pro. S.P.Rathva	
4	20-09-2015	Common knowledge intelligence test planning under Gyan Dhara (organized by Vikas Circle Trust, Bhavnagar)	Pro. T.G.Jani	
Oct-15				
No.	Date	Detail	In charge	Remarks
1	03-10-2015	Planning of Internal examination and re-test examination	Pro. R.C.Sheth and Dr. B.V.Desai and Examination Committee	
2	13-10-2015	Planning for Navaratri festival	Ic.Pri. B.M.Solanki	
3	21-10-15 to 07-11-15	Creating an Internal Examination Assessment Functional and Internal Mark sheet	Ic.Pri. B.M.Solanki and Examination Committee	

Nov-15				
No.	Date	Detail	In charge	Remarks
1	09-11-15 To 29-11-15	Diwali Vacation	Gujarat University	
Dec-15				
No.	Date	Detail	In charge	Remarks
1	05-12-2015	Gujarat University Examination Start for B.A and B.Com Sem.-1, 3, 5	Gujarat University	
2	15-12-2015	The beginning of the second academic term	Ic.Pri. B.M.Solanki	
Jan-16				
No.	Date	Detail	In charge	Remarks
1	02-01-2016	Poetry session-2016	Dr. A.T.Vala	
2	12-01-2016	Essay Competition under Sawami Vivekanand Jayanti celebration	Dr. A.T.Vala	
	26-01-2016	Celebration of the Republic Day (Flag hoisting ceremony of Chhotaudepur district)	Ic.Pri. B.M.Solanki	
Feb-16				
No.	Date	Detail	In charge	Remarks
1	04-02-2016	College annual sport day	Pro. S.P.Rathva	
2	05-02-2016	Kavita Aswad' by Pritam Lalwani	Dr. A.T.Vala	
3	07-02-16 To 13-02-16	To organize NSS camp at Tokarav	Dr. B.V.Desai	
4	10-02-2016	History quiz competition	Dr. S.R.Macwan	
5	12-02-2016	Educational tour under CWDC	Dr. D.G.Rajput	
6	24-02-16 To 27-02-16	Organize various competitions under the students union (Essay, Folklore, Bhajan, Doha, Rangoli, Cash bonding)	Dr. B.V.Desai and Pro. T.G.Jani	
7	24-02-2016	Computer knowledge reference lecture by Shri Dipal D. Parmar	Pro. B.N.Parmar	
Mar-16				
No.	Date	Detail	In charge	Remarks
1	02-03-2016	One Day Seminar at Petlad with Students	Pro. B.N.Parmar	
2	08-03-16 To 17-03-16	Prepare internal test paper setting, paper evaluation and mark sheet	Ic.Pri. B.M.Solanki, Pro. R.C.Sheth and Examination Committee	
3	29-03-2016	College annual day	Ic.Pri. B.M.Solanki	
Apr-16				
No.	Date	Detail	In charge	Remarks
1	11-04-2016	Gujarat University Examination for B.A. and B.Com Sem.-2, 4, 6	Gujarat University	
2	27-04-16 To 14-06-16	Summer Vacation	Gujarat University	
May-16				
No.	Date	Detail	In charge	Remarks
1	27-04-16 To 14-06-16	Summer Vacation	Gujarat University	

List of various Programmes and Achievements*** NSS**

- Seminar about NSS rules and regulation by Dr. B.V.Desai at college 10/06/2015
- NSS annual sibir at Tokarva. 07/02/2016 to 13/02/2016

*** NCC**

- There are 12 Cadets participated CATC camp at. Vadodara. 15-06-2015 to 24-06-2015.
- There are 12 Cadets participated CATC II camp at. Vadodara. 17-06-2015 to 06-07-2015
- There are 06 Cadets participated army Attachment Camp at. Jamnagar
- There are 05 Cadets participated VIII camp at. Vadodara. 31-08-2015 to 09-09-2015
- There are 05 Cadets participated NIC camp at. Silchar, Asaam. 09-12-2015 to 20-12-2015
- There are 11 Cadets participated CATC IX at. Vadodara. 22-09-2015 to 01-10-2015

*** CWDC**

- The Women Empowerment Program Under CDWC by Dr. D.G.Rajput 01/08/2015 to 14/08/2015
- Mrs. Kanchanben Shah's lecture on 'Woman and law' under CWDC 28/08/2015
- Educational tour under CWDC at Ambaji by Dr. D.G.Rajput 12/02/2016

*** Sports Activity**➤ Cross Country

Gujarat University South Zone Athletic meets at Kapdwanj there are 15 athletes participates 12/08/2015

➤ Chess

Gujarat University South Zone Athletic meets at Dakor there are 2 Players participate in chess 21-22/09/2015

➤ Archery

Gujarat University South Zone Athletic meets at Devghadbaria there are 10 players participates in Archery 02/09/2015

➤ Kabbadi

Gujarat University South Zone Athletic meets at Bodeli 12 there are players participates as 1 team in Kabbadi 19-20/09/2015

➤ Khokho

Gujarat University South Zone Athletic meets at Kalol 12 players participates as 1 team in khokho 27/10/2015

➤ Athletics

Gujarat University South Zone Athletic meets at Nadiad there are 7 players participates in participates 11-12-01/2016

*** Sports Achievement**

➤ Cross Country

The sports students of our college Rana Gaurang H. has been selected to play in Cross Country on national level competition at Mangalore.

➤ Kabbadi

The sports students of our college Rathva Manubhai Hariyabhai has been selected to play in Kabbadi national level competition at S.R.T.M. nanded.

➤ Kho-kho

The sports student of our college Sisodia Harendrsinh Balwantsinh has been selected to play in Kho-kho national level competition at S.R.T.M. nanded.

➤ Archery

The college team has won and became champion get the Gujarat University level and the team had participated in the all India Inter University Level at Punjab University at. Punjab The name the students are given bellow.

1. Dungrabhil Raplabhai M.
2. Dungrabhil Kisanbhai M.
3. Dungrabhil Ramabhai S.
4. Bhil Bhingabhai N.
5. Rathva Harishchandra P.
6. Dungrabhil Nevjibhai
7. Dungrabhil Vinodbhai
8. Rathva Vidhyaben
9. Rathva Bhavishaben

*** Competitive Exam Achievement**

➤ The college manages to take GKIQ test for the students organised by 'Vikas Vartul Trust' Bhavnagar. 73 students have appeared in the written exam and 3 students have got the prize. The name the students are given bellow.

1. Baria Swetalben Dineshbhai
2. Agrawal Sejalben Sambhubhai
3. Rathva Arjunbhai Lalsingbhai

Faculty participation in Workshop, Debater, seminar and conference

No.	Name of faculty	Department	Seminar	Title of the paper / Participate	Place	Date
1.	Dr. S R Macwan	History	National Level	Human Rights and Dalit Women in India	Saraspur Arts and Commerce College, Ahmadabad	24-09-2015
2.	Dr. Pri. B M Solanki	Commerce	State Level	Investment option in current time	Mahudha Arts and Commerce College	28-09-2016
3.	Dr. B V Desai	Psychology	State Level	As a Participant	Ahmadabad	21-09-2015
4.	Dr. B V Desai	Psychology	National Level	As a Participant	Ambaji	18/20-12-2015
5.	Dr. D G Rajput	Gujarati	National Level	As a Participant	Ambaji	18/20-12-2015
6.	Dr. D G Rajput	Gujarati	National Level	Gujarati Lokgeetma Krishna	Anand arts College, Anand	02-09-2014
7.	Dr. A T Wala	Gujarati	State Level	Kavi Sanmelaan	STKACC, Bodeli	02-01-2016
8.	Dr. A T Wala	Gujarati	State Level	Kavya Satra-15 Kavita – Yuva Mahotsav	Morbi	12-01-2016
9.	Dr. A T Wala	Gujarati	State Level	Kolam Spandan – Niranjan Yagnik	Vadodara	23-01-2016
10.	Dr. A T Wala	Gujarati	State Level	Kavita Sanmelaan – Kavita	Bhavnagar	06-03-2016
11.	Dr. A T Wala	Gujarati	State Level	Kavya Satra-18 Kavita (Gujarat Sahitya Academy)	Dahod	19-03-2016
12.	Prof. S P Rathva	Physical Director	National Level	Managing Sport Event	M K College of Commerce, Bharuch	1/2-04-2016
13.	Dr. J R Sindha	Gujarati	State Level	The art of literary adaptation	P G Dept. of Gujarati SPU, Vallabh Vidyanagar	28-02-2015
14.	Dr. J R Sindha	Gujarati	State Level	Vartakar Munsii	S J S Bhatt College, Kamrej	29/30-09-2015

Book Publication by Faculty

Publication Year	Publisher	Book Title	Co-author / Single author	ISBN number
July 2015	Green Flag Foundation	Bal Salah	Dr. B V Desai	978/93/84570165/1